DOCTORAL RESEARCH ASSISTANT
Institute for Entrepreneurship in Education

The SOLES Institute for Entrepreneurship in Education (IEE) houses two research centers, the Center for Education Policy and Law (CEPAL) and the Mobile Technology Learning Center (MTLC). Doctoral assistantships may be assigned to one or both research centers depending on the expertise and interest of the student. Candidates should specify their study interest in their letter of interest.

CEPAL

The Center for Education Policy and Law (CEPAL) conducts empirical and legal research on issues related to education policy, practices, and programming at the local, state, and federal levels.

Doctoral research assistants at CEPAL will work collaboratively with university faculty, researchers, and educational practitioners. Research assistants gain valuable experience in various forms of applied research including quantitative, qualitative, and mixed methods as they participate in studies to investigate education practices and programs impacting educational settings. Research at the CEPAL may take place in classrooms and districts, locally, nationally, and internationally. All doctoral research activities will be supervised by the director of research and undertaken with the support of IEE research associates.

MTLC

The Mobile Technology Learning Center (MTLC) provides research-based answers to the many questions regarding mobile technology and learning. The MTLC is establishing itself as the university research environment of the future, leveraging faculty and student resources and bringing together multidisciplinary teams of some of the best researchers and thinkers in the world.

Doctoral research assistants at the MTLC work collaboratively with university faculty, researchers, and educational practitioners. Research assistants gain valuable experience in various forms of applied research including quantitative, qualitative, and mixed methods as they participate in studies to investigate the use of mobile devices in educational settings. Research at the MTLC takes place in classrooms and districts, locally, nationally, and internationally. All doctoral research activities will be supervised by the director of research and undertaken with the support of IEE research associates. It is preferred that students interested in applying to the MTLC position have prior experience with K-12 educational technology and software applications and familiarity with the use of mobile technology in PK-12 settings.

Responsibilities of the doctoral research assistants may include the following:

JOB RESPONSIBILITIES

- Conduct qualitative and quantitative research projects in collaboration with IEE research associates, other research assistants, and members of outside organization and/or school districts. Responsibilities include all aspects of data collection, data analysis, identification of findings, and sharing of results.
- Conduct qualitative and quantitative program evaluations for selected schools and districts under the supervision of IEE research associates and school district personnel. Responsibilities include all aspects of data collection, data analysis, identification of findings, and sharing of results.
- Participate in the dissemination of information related to research projects to research and practitioner communities through publications, presentations, workshops, forums, and through social media.
• Represent the center(s) in a professional manner in all activities.
• Complete tasks—large and small—as needed to advance the work of the center(s).

QUALIFICATIONS

• Background in PK-12 education, knowledge of PK-12 education settings and dynamics.
• Demonstrated qualitative and/or quantitative research skills.
• Strong analytical, organizational, planning, writing, and oral communication skills.
• Initiative, time management skills, and proven ability to follow through with tasks and work independently.
• Ability to work collaboratively and cooperatively with research center staff, affiliated faculty, school district personnel, and other stakeholders.

PREFERENCES

• Interest in PK-12 education research, program evaluation, and/or assessment of education outcomes.
• Experience conducting qualitative and/or quantitative research and evaluation studies.
• Data management skills, including knowledge of Excel or Access.
• Qualitative data analysis skills.
• Quantitative data analysis skills, including knowledge of SPSS or SAS.

BACKGROUND CHECK

Successful completion of a pre-employment background check is required after a contingent offer of employment is made. The contingent offer may be finalized once the background investigation has been completed and the results accepted by the university.

DATES OF EMPLOYMENT

• 12 month appointment beginning August 24, 2015. Opportunity for continuation up to two additional years based on satisfactory performance.
• 20 hours per week

COMPENSATION

• $20,000 salary
• 15 units of tuition scholarship
• Subsidized health insurance

JOB APPLICATION REQUIREMENTS

• Submit the following items in ONE document. Please title the document using your last name, first name and position (Example: Doe_Jane_IEE)
  o letter of interest
  o resume
  o contact information for three professional references

TO APPLY

Submit all documents to by Monday, February 9th to leadershipstudies@sandiego.edu.

Selected candidates will be interviewed before or during the Campus Visit for admitted students on February 26th. (Phone interviews will be available as needed).