

**KARL T. GRUBEN
RESUMÉ**

PERSONAL DATA

Address 5301 Pierce St.
Hollywood, Florida 33021
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305-623-2341 (work)

EDUCATION

Undergraduate University of Texas at Austin
B.A., History, May

Graduate University of Texas at Austin
Graduate School of Library Science
M.L.S., December

South Texas College of Law, Houston
J.D.; Member, State Bar of Texas

WORK HISTORY

Law Library Director and Associate Professor of Law March 2004 - present
St. Thomas University Law School
16401 N.W. 34th Avenue
Miami Gardens, Florida 33054

St. Thomas University is a traditional Catholic university and its Law School, founded in 1984, is a vital part of that academic community with over 600 J.D. candidate students and over 35 candidates in the L.L.M program in Intercultural Human Rights. The Law Library Director manages the maintenance and operation of the law library, along with all librarians and library support staff; he oversees the development of the law library collection and the rules governing hours and access; he manages the provision of classroom technology to the faculty and students of the law school. The Director reports to the Dean of the Law School on the operations of the library and works with the Dean to ensure that the law library is adequately supported financially. For the past two years the Director has chaired the Law School's Technology Committee as well as acting as the Law School's representative on the University's Academic Subcommittee on Technology. The Director of the Law Library is a tenured member of the faculty and, in addition to the regular duties of running the academic law library, teaches one class and team teaches in another in the law school.

Practice Information Support Director
Squire, Sanders & Dempsey L.L.P.
Cleveland, Ohio

January 2002 – February 2004

Squire, Sanders & Dempsey L.L.P. is an international law firm of 750 attorneys based in 26 offices worldwide, 13 in the United States. Based in the firm's Administration office, the Practice Information Support Director managed the firmwide activities and efforts in litigation support, docket, records, libraries, business intake, and knowledge management. This included the evaluation, installation and updating of various software packages, as well as the planning of future updates. Directly supervising two managers, one in business intake and one in litigation support, with a combined staff of 12, this position also required work with personnel in all the offices engaged in any of these practice support activities. Work with the firm's libraries resulted in the installation of the first Integrated Library System for the Cleveland office, which expanded to include all the offices in the firm with substantial libraries, subsequent to my departure. Work with the docket group resulted in the rollout of a firmwide docket system: Prolaw. The Director planned an upgrade to a newer software version to include an Outlook compatible system of notifications, but departed before the conversion took place. Work with the business intake group resulted in an electronic form, which eliminated repetitious keystrokes by personnel requesting that new matters be opened, as well as speeded up the opening of new matters; the firm's business records were also conformed to standards, under my direction. Work with the technology group resulted in plans for and the rollout of a portal replacing the firm's former intranet. Work with the records group resulted in two updates to the existing software, as well as a rollout to all firm personnel, of a browser-based access to the underlying records information, allowing better individual access to files.

Director of Firm Libraries
Vinson & Elkins L.L.P.
Houston, Texas

1994 - 2001

In addition to the duties listed below, coordinated the purchasing activities and automation efforts for the five domestic offices (seven librarians total), to effect cost savings in a firm of 850 attorneys in nine locations worldwide. This included the evaluation and selection of electronic products, including CDROM, online, and Internet, and the evaluation and selection of serials and online public access catalog systems. In 2001 reduced the size of the main library by 5,000 square feet to release space for attorney office growth, replacing bound materials with online access. Supervised and managed conversion of in-house online catalog to commercial Integrated Library System software, including the integration of the online catalog with an online serials system in 1995.

Librarian

March 1977 - 1994

Vinson & Elkins
Houston, Texas

Vinson & Elkins has an emphasis on general litigation (primarily antitrust, insurance, and securities defense) and extensive collections of materials in administrative law, admiralty, environmental matters, federal taxation, international trade, and municipal bonds. The Librarian supervised a staff of eight full-time-equivalent clericals and two professional librarians in performing the reference, cataloging, and library maintenance functions in a law firm of over 500 attorneys with a collection in excess of 220,000 volumes; and established and administered overall library policy in conjunction with a five attorney Library Committee.

Provided traditional legal reference service; provided and assisted in the use of automated research in legal and non-legal databases; coordinated document delivery for all extra-library materials; and coordinated legislative history compilation by library staff and paralegals in all sections. Guided collection development for a firm with a diversified federal and state civil practice, including collections in branch offices in Austin and Dallas, Texas; Washington, D.C.; New York, NY; London, Beijing, and Singapore.

Consulted with other firm administrative departments on data processing, word processing, microcomputer, and reproduction equipment and applications. Supervised conversion of paper card catalog to new in-house software online catalog in 1987.

Consulted and instructed in paralegal training programs; coordinated library segment of new attorney and administrative personnel orientation; and coordinated, instructed and supervised automated legal research training.

Planned and administered move of all library materials and staff to new firm quarters in 1981-82; consulted with architects and engineers on furnishings, construction details, and equipment, both electrical and mechanical; and primary responsibility for physical move and materials layout of main library on two floors with satellite library collections on seven other floors.

Worked with architects and construction employees in 1994 to renovate and expand existing library space; and renovated 4000 square feet of staff/stack space and added stack, staff, and CALR instructional space. The renovation added 50 percent to existing stacks and increased staff space by 25 percent.

Adjunct Professor 2000-2002
University of Texas
Graduate School of Information
Austin, Texas

During the summer term interim sessions or during long term spring breaks, instructed two all day classes in the compressed courses Online Resources and Legal Informatics. The class was team taught with three other adjuncts who were working librarians and attorneys from outside the School of Information. The class was designed to enable the students to

receive three hours of credit for class work compressed into one week, plus outside assignments.

Adjunct Professor 1994 - 1995
University of Houston
School of Law
Houston, Texas

Instructed one class per term titled "Advanced Legal Research," a two credit hour course instructing students in both traditional and electronic information sources.

Adjunct Professor 1990 - 1992
South Texas College of Law
Houston, Texas

Instructed the lab portion of the course in Legal Research and Writing, one class per term, including summers,. The class was team taught with both a writing instructor and a legal research instructor. Adjuncts no longer required due to course restructuring preferring full time faculty.

Instructor 1983 - 1985
Institute for Paralegal
Training
Houston, Texas

Instructed three semesters per year in the following courses: Legal Research and Writing; Non-legal Research and Fact Finding; Legal Research in Taxation; Legal Resources in Corporate Research; and Client and Witness Interviewing Techniques.

Catalog/Reference Librarian	October 1976 - March 1977
Texas State Law Library	September 1975 - July 1976
Austin, Texas	

Performed original and CIP cataloging of all materials, including audiovisual and microforms; initiated negotiations for shared OCLC use with Texas State Library; selected and monitored non-depository and depository U.S. government publications; supervised technical processing, including catalog maintenance, materials processing, and bindery repair; supervised copy service for Texas state and federal inmates in forma pauperis appeals; participated in maintenance of the collection development policy and the selection of new materials; and provided traditional and automated legal research; collected statistics for Westlaw/Lexis LEAA pilot project comparison.

1st Lieutenant, U.S. Air
Force Intelligence, Reserve

July 1976 - October 1976

Attended U.S. Air Force Intelligence School, Denver, Colorado, graduating with honors and secret classified materials clearance; transferred to Bergstrom AFB, Austin; performed aircrew briefings regarding Soviet military-industrial capabilities and aircraft and troop movements; maintained classified material safes and areas; supervision of revision of indexing system for classified briefing materials. Honorably discharged in 1997 at rank of Captain.

AFFILIATIONS AND HONORS

Library Associations

Member, American Association of Law Libraries, 1975-current

Member, Nominations Committee, 2008-2009

Member, Appointments Committee, 2008

Candidate for Vice-President/President Elect, 2006

AALL Special Committee on Committee Structure,
Chair, 2006-2008

AALL Centennial Celebration Special Committee, 2003-2006

Planned Giving Special Committee, 2003-2005

Executive Board, Board Member, 2002-2003 (filling un-expired term)

Executive Board, Secretary, 1999-2002

Private Law Libraries SIS, Executive Committee, 1996-1998

Private Law Libraries SIS, Standards Committee

Chair 1994-1996

Nominations Committee, 1993-1995

Education/Program Committee, 1989-1991

Law Library Journal Q&A Column contributor 1988-1993

Committee on Program, 1988 AALL Annual Meeting

Co-Chair, 1986 AALL Pre-conference Institute "Our

National Resources," Washington, D.C

Committee on Local Arrangements, Exhibits Coordinator
for Annual Meeting, 1983

Committee on Public Relations,, 1981-1982

Committee on Legislation and Legal Developments 1977-1978

Member, Houston Area Law Libraries, 1977-current

President, 1983-1984

Chairman, Interlibrary Loan Committee, 1981-1982

Member, Southeast Florida Library and Information Network, 2004-current

Library Administration and Mentoring Committee, 2004 - 2007

Member, Southwestern Association of Law Libraries, 1975-2001
Financial Sponsor Support Coordinator for 1990 Meeting

Member, Special Libraries Association, 1974-current
Associations Liaison, Texas Chapter, 1979-1980
Chairman, Copyright Program, Texas Chapter, 1977

Member, Texas Library Association, 1974-current
1997 Program Planning Committee, 1996-1997
Executive Board, 1993-1996
Councilor, Special Libraries Division, 1978; 1980-1983
Chairman, Special Libraries Division, 1977-1978
Secretary, Ad Hoc Committee on Sunset of Texas State
Library, 1991-1992
Chairman, Access Texas Implementation Working Group,
1993-1994

Library Related Memberships

Member, Advisory Council to Texas State Library on Library
Services and Construction Act (20 U.S.C. 351d), 1985-1988

Member, Beta Phi Mu International Library Science Honor Society
Secretary/Treasurer, Beta Eta Chapter, 1979-1980

Member, Thomson/West's Academic Advisory Board, 2007 - current

Member, UT Graduate School of Library Science Ex-Students Association
President, 1980-1981

Member, Univ. of Texas Graduate School of Library and
Information Science, Development Board, 1991-1994, ex-officio 1995- 2004

Member, Steering Committee, Texas Conference on Libraries and
Information Service, 1989-1991

Member, West's Excellence in Law Librarianship Award Panel 1993-1995

Member, Westlaw Advisory Board, 1987-1989, 1989-1992

Military Service

Captain, U.S. Air Force Reserve, 1974 until honorably discharged in 1997

PUBLICATIONS AND PRESENTATIONS

Books and Book Chapters

K. Gruben, "Working at the Law Library: A Practical Guide" in Law Librarianship in the 21st Century (Scarecrow Press, 2007).

K. Gruben, "Law Firm Collection Development and Acquisitions" in Law Librarianship: A Handbook for the Electronic Age, pp. 167-177 (1995).

Parker's Texas Business Statutes, ed./compiler, 1990, 1992, 1994, 1996; Parker's Texas Uniform Commercial Code, ed./compiler, 1990, 1992, 1994, 1996.

K. Gruben, "Where to Find the Forms - Drafting Resources," in State Bar of Texas Advanced Real Estate Drafting Course, pp. K1-K25 (1990).

K. Gruben and J. Hambleton, eds. A Reference Guide to Texas Law & Legal History, 2nd ed. (Butterworths, 1987)

K. Gruben, "Assisting the Lawyer in Legal Research," in Practical Skills for Paralegals, pp. 1-66 (IED Legal, Inc., 1978)

Articles

K. Gruben, "Keeping Current: E-Books," AALS New Law Professors Section [Annual Newsletter] 9 (2006). Also reprinted as "E-Readers," 32 Southeastern Law Librarian, Mar. 2007 at 20.

K. Gruben, "What is Johnny Doing in the Library? Libraries, the USA PATRIOT Act and Its Amendments," 19 St. Thomas L. Rev. 297 (2006).

K. Gruben, Report of the Presentation: "And You Thought Gadgets Were Only for the Kitchen: the Future," 23 The One-Person Library, Aug. 2006, at 7.

K. Gruben, "The Special Interest Section of the American Association of Law Libraries: A 30 Year Perspective," Gateway Gazette, Centennial Edition, the Newspaper of the AALL 99th Annual Meeting, Jul. 2006 at 1.

K. Gruben. "How do I Stay Interested?" in "Care and Maintenance of the Successful Career: How Experienced Law Librarians Make Their Work Rewarding," 93 Law Library Journal 561-565 (Fall 2001).

K. Gruben, "Managing Through Growth and Change," outline for speech, appearing at 10 DALL Advance Sheet, no. 11 pp. 8-12 (November 1986).

K. Gruben and L. Philipp, "An Annotated Bibliography of Texas Practice Materials," 74 Law Library Journal 87 (Winter 1981).

K. Gruben, "Serials Agents," 33 Texas Chapter SLA Bulletin 28 (January 1981).

K. Gruben, "Legal Reference Sources," 30 Texas Chapter SLA Bulletin 73 (July 1979).

Columns

Martha C. Campos, Faye Couture, Karl Gruben, Everdeen Tree, Linda Will, & Susan Yancey, contributors to the "Questions & Answers" column in Law Library Journal. Column question answers by Gruben are:

85 Law Library Journal 959, 962 (1993) Question #3 on bright line rules.

85 Law Library Journal 455, 459 (1993) Question #3 on registered foreign agents.

84 Law Library Journal 875, 878 (1992) Question #2 on the Uruguay GATT treaty.

84 Law Library Journal 409 (1992) Question #1 on national standards.

83 Law Library Journal 845, 848 (1991) Question #3 on legal publishing mergers.

83 Law Library Journal 409, 412 (1991) Question #3 on Rules of War.

82 Law Library Journal 843, 849 (1990) Question #4 on regulatory negotiation.

82 Law Library Journal 409 at 414 (1990) Question #4 on foreign mergers.

81 Law Library Journal 897 (1989) Question #1 on presidential signing statements.

81 Law Library Journal 377 at 378, 383 (1989) Questions #2 on Solicitor's Opinions and #4 on Federal Reserve Board regulations.

80 Law Library Journal 767 at 771 (1988) Question #5 on online Shepard's Citations.

Presentations

Presenter on Panel at Southeastern Association of Law Libraries, March 29, 2008, "Is There a Future for Academic Law Libraries?"

Presenter on Panel at National Conference of Law Reviews, March 14, 2008, "Paper vs. Electronic Cite Checking: Which Way Should Your Review Go?"

Presenter on Panel at South Florida Association of Law Libraries, October 5, 2006, "How do Law Schools Prepare the Law Student for the Practice of Law?"

Presenter on Panel at American Association of Law Libraries, July 2006 Academic Law Libraries SIS New Directors Workshop, "Employment Issues: Evaluations."

Presenter on Panel at South Florida Association of Law Libraries, March 9, 2006, "What Should a Librarian be Expected to Know or Do?"

Moderator at American Association of Law Libraries, Baltimore 1997. Program entitled "When Cyberspace Meets Physical Space: Library Design in the Age of Technology."

Speaker at the Tenth Texas Conference on Library Automation, Houston 1994. Presenter of paper entitled "Implications of Shifting from Paper to Electronic Government Resources."

Speaker at National Association of Legal Vendors Conference, Boca Raton 1994. Panelist in presentation entitled "What Law Librarians Want From Us."

Speaker at American Association of Law Libraries Annual Conference, Boston 1993. Presenter in Workshop entitled "Workshop on Moving Forward: Re-conceptualizing Resources and Services in Recessionary Times."

Discussant for contributed Papers, Texas Library Association, March 10, 1993. Paper discussed: "Organizing and Arranging the Small Law Library" by Virginia Harrell, Ramey, Flock in Tyler, Texas.

Speaker at Houston Bar Association, Appellate Practice Section Luncheon, November 20, 1991. Topic: Research Techniques for Appellate Lawyers.

Speaker at American Association of Law Libraries Annual Conference, Minneapolis 1990. Topic: Politics of Selection: Practical Problems of Collection Development.

Speaker at Houston Area Law Librarians meeting, January 1990, Houston. Topic: Survey of Law Student Legal Research Skills.

Speaker at State Bar of Texas Professional Development Program "Advanced Real Estate Drafting Course", January 11-12, 1990, San Antonio. Topic: Where to Find the Forms - Drafting Resources.

Guest lecturer for Advanced Legal Research at University of Houston, Bates School of Law, April 1989. Topic: Factual Research and Business Information Sources. Sylvia Castano, Instructor.

Speaker at American Association of Law Libraries Annual Conference, Atlanta 1988. Topic: Educational Preparation for Law Librarianship: The Law Firm Librarian's Perspective.

Speaker at Dallas Association of Law Libraries, October meeting 1986. Topic: Managing Strategic Change.

Speaker at Houston Area Library System Seminar, 13 August 1986. Topic: Legal Materials: Selection, Referral, and Ethics for Public Librarians.

Speaker, University of Texas School of Law Continuing Legal Education program, Advanced Legal Research: Creative Resources Today and Tomorrow, 11 October 1985. Topic: Attorney-Librarian Interaction.

Speaker at Special Libraries Association, Texas Chapter quarterly meeting in Dallas, 1980.
Topic: Serials Agents.

Speaker at Special Libraries Association, Texas Chapter quarterly meeting in Austin, 1980.
Topic: News Data Bases - Nexis.

Speaker at Special Libraries Association, Texas Chapter quarterly meeting in San Antonio, 1979. Topic: Legal Reference Sources.

Speaker for Institute for Energy Development Inc.'s Practical Skills for Paralegals Institute: Houston, 10 November 1978; Dallas, 17 November 1978. Topic: Assisting the Lawyer in Legal Research.

Moderator at Special Libraries Association, Texas Chapter quarterly meeting in Houston, 1977. Topic: The Copyright Law - Developments as D-Day Approaches.

References

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Further references available upon request